

Candidate Information Form

PERSONAL DETAILS		
Name of Applicant: Surname <u>Saraswat</u> Middle _____ First <u>Dheeraj</u>		
Date of Birth (dd/mm/yy): <u>25/09/2002</u>		
Sex: <u>MALE</u>		
Father's Name: <u>Surish Choud Saraswat</u>		
Home Phone: <u>963447672</u>	Office Phone: _____	Mobile: <u>0171734127</u>

EMPLOYMENT RECORD: Starting with your present or most recent employer, please list last 2 employments. **When listing consulting or temporary assignments, under "Employer", state the name of the consulting or temporary agency that placed you at the client site. Complete and accurate dates (month/year) must be provided.**

EMPLOYER 1 (Current):		Employee Id:	From (mm/yy): <u>06/24</u>	To (mm/yy):
Street Address: <u>Saraswat Mahala, Near State Bank of India, Midhakar, Agra</u>			Employer's Phone No.:	Remuneration/Salary:
City: <u>Agra</u>	State: <u>U.P.</u>	Country: <u>India</u>		Postal Code: <u>+91</u>
Job Title:		Reason for leaving:		
Employment Status: (Please check the relevant box)		Supervisor's Details:		
☒ Full Time ☐ Contract /Through Outsourcing Agency		Name: _____ Title: _____ Phone No.: _____ E-mail id: _____ (Preferably official)		
Outsourcing Agency Details: Name: _____ Address: _____ Tel No.: _____		HR Manager's Details: Name: _____ Phone No.: _____ E-mail id: _____ (Preferably official)		
Description of Duties:				
Current Employment Authority Provided If No When		Yes/No		

All details are compulsory

Strictly Private & Confidential

EMPLOYER 2:	Employee Id:	From (mm/yy):	To (mm/yy):								
Street Address:		Employer's Phone No.:	Remuneration/Salary:								
City:	State:	Country:	Postal Code:								
Job Title:		Reason for leaving:									
Employment Status: (Please check the relevant box) ☐ Full Time ☐ Contract /Through Outsourcing Agency Outsourcing Agency Details: Name: Address: Tel No.:		Supervisor's Details: <table border="1"> <tr><td>Name:</td><td></td></tr> <tr><td>Title:</td><td></td></tr> <tr><td>Phone No.:</td><td></td></tr> <tr><td>E-mail id: (Preferably official)</td><td></td></tr> </table>		Name:		Title:		Phone No.:		E-mail id: (Preferably official)	
Name:											
Title:											
Phone No.:											
E-mail id: (Preferably official)											
Description of Duties:		HR Manager's Details:									
		<table border="1"> <tr><td>Name:</td><td></td></tr> <tr><td>Phone No.:</td><td></td></tr> <tr><td>E-mail id: (Preferably official)</td><td></td></tr> </table>		Name:		Phone No.:		E-mail id: (Preferably official)			
		Name:									
Phone No.:											
E-mail id: (Preferably official)											

All details are compulsory

Strictly Private & Confidential

EMPLOYER 3:	Employee Id:	From (mm/yy):	To (mm/yy):
Street Address:		Employer's Phone No.:	Remuneration/Salary:
City:	State:	Country:	Postal Code:
Job Title:		Reason for leaving:	
Employment Status: (Please check the relevant box) ☐ Full Time ☐ Contract /Through Outsourcing Agency Outsourcing Agency Details: Name: Address: Tel No.:		Supervisor's Details: Name: Title: Phone No.: E-mail id: (Preferably official)	
Description of Duties:		HR Manager's Details:	
		Name:	
		Phone No.:	
		E-mail id: (Preferably official)	

All details are compulsory

Strictly Private & Confidential

EMPLOYER 4:	Employee Id:	From (mm/yy):	To (mm/yy):
Street Address:		Employer's Phone No.:	Remuneration/Salary:
City:	State:	Country:	Postal Code:
Job Title:		Reason for leaving:	
Employment Status: (Please check the relevant box) ☐ Full Time ☐ Contract /Through Outsourcing Agency Outsourcing Agency Details: Name: Address: Tel No.:		Supervisor's Details: Name: Title: Phone No.: E-mail id: (Preferably official)	
Description of Duties:		HR Manager's Details:	
		Name:	
		Phone No.:	
		E-mail id: (Preferably official)	

All details are compulsory

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DECLARATION & LETTER OF AUTHORIZATION

- I certify that the statements made in this application are valid and complete to the best of my knowledge. I understand that false or misleading information may result in termination of employment.
- If upon investigations, any of this information is found to be incomplete or inaccurate, I understand that I will be subject to dismissal at any time during my employment.
- I hereby authorize **the Company** and/or any of its subsidiaries or affiliates and any persons or organizations acting on its behalf (TP), to verify the information presented on this application form and to procure an investigative report or consumer report for that purpose.
- I hereby grant authority for the bearer of this letter to access or be provided with full details of my previous records. In addition, please provide any other pertinent information requested by the individual presenting this authority.
- I hereby release from liability all persons or entities requesting or supplying such information.
- I authorize **the Company** to contact my present employer. ☒ Yes ☐ No
- I have read, understand, and by my signature consent to these statements.

SIGNATURE:

Dheeraj

DATE: 17/06/24

NAME (IN BLOCK LETTERS):

DHEERAJ SARASWAT

DOCUMENTS REQUIRED (COMPULSORY)	ATTACHED YES / NO
Copy of all past Employment Appointment & Relieving Letters / Salary Slips with employee code	

All details are compulsory

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